



INT. PROPERTY CASUALTY ADJUSTER

Work Location: **Jarvis, Hybrid** | Department: **Operations** | Reports To: **Claims Manager**

SCOPE:

The Intermediate Property Casualty plays a fundamental role within Nova Mutual in upholding our reputation as a Mutual that offers exceptional claim experience to our Members, Agents, and Brokers. This team member will be evaluating, negotiating, and settling claims while upholding the values of Nova. Standard office hours with evening/weekend commitments necessary from time to time for events, meetings, and professional development related activities.

EDUCATION & EXPERIENCE:

- Two-year commercial or technical college program or relevant experience.
- CIP Designation or working towards completion.
- 5-7 years of progressive experience

BENEFITS AND REWARDS:

- Education Reimbursement Program
- Group Benefits Plan (Health and Dental)
- Company Paid Employee Assistance Plan
- Community Engagement Program

WHAT WILL YOU BE UP TO?

- Evaluating, negotiating, and settling small to medium, complex property and casualty claims while upholding the values of Nova Mutual.

- Providing the best possible experience for the Members.
- Recovering funds through subrogation of claims if warranted.
- Investigating claims by obtaining relevant loss information from claimants, witnesses, and vendors; to make decisions on settlement.
- Gauging damages from information provided by appraisers/vendors to determine if claimed damages are reasonable, including 3rd party property damage.
- Evaluating the extent of the loss based on investigation and review of coverage determinations.
- Working with the Personal Lines Underwriting team to identify possible risk issues.

CORE CAPABILITIES:

- Excellent communication skills and able to converse effectively with lawyers, expert witnesses, and other stakeholders.
- Proficient in case investigation, gathering relevant facts and identifying issues and inconsistencies.
- Building and maintaining relationships with authenticity and integrity.
- Ability to meet deadlines and present information in a logical, professional manner.

At Nova Mutual, we are committed to cultivating a diverse, equitable and inclusive place of work. Diversity is not just a concept we occasionally speak to and is then forgotten. It is demonstrated in how we deal with our Members and our People, how we support the communities in which we live and work and how we conduct our daily business interactions. We are an equal opportunity employer. Persons with disabilities requiring accommodation in the application process, or those requiring job postings in an alternate format, please advise via recruitment@novamutual.com.

APPLY TODAY